



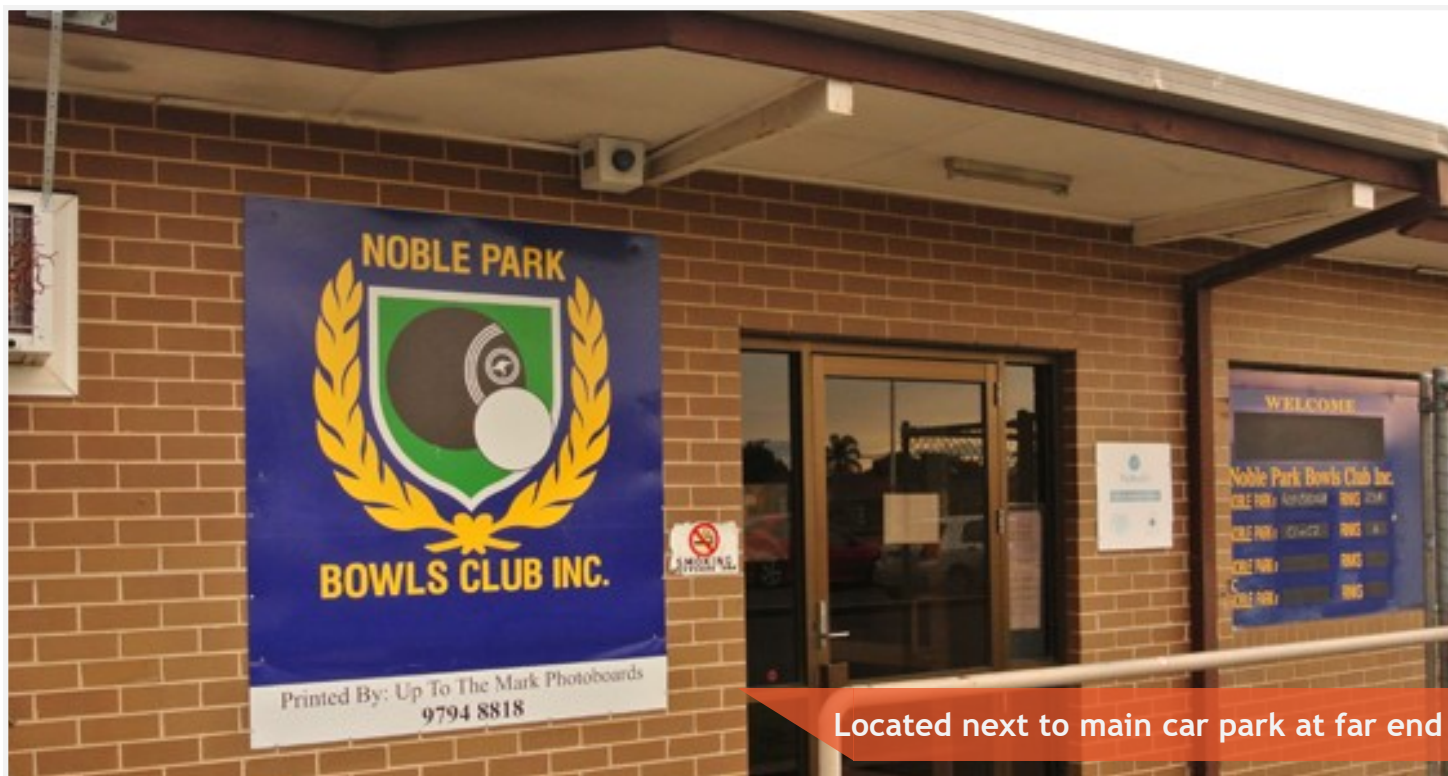
# FREE WHEELING

August 2017



Official Newsletter of the  
Victorian Four Wheel  
Drive Club Inc

Registration No  
A0002184F



Located next to main car park at far end

## VFWDC General Meeting Venue

The club meets on the first WEDNESDAY of each month at 8:00pm. With the following exceptions; No meeting in January. November meeting is at a selected location, watch the calendar.

### Bowling Club Rooms

Noble Park Noble Football Club  
46-56 Moodemere Street  
Noble Park



Members and guests are welcome to dine at the bistro before attending the meeting from 6:30pm.



## Aberfeldy Track

In association with [Westland Gippsland Relic, Mining and Heritage Protection Inc](#) , the club maintains a section of the Aberfeldy Track with working bees throughout the year. View the club

# COMMITTEE OF MANAGEMENT

## 2016-2017

|                |                 |  |
|----------------|-----------------|--|
| President      | Ben Whitworth   | <a href="mailto:president@vfwdc.com">president@vfwdc.com</a> |
| Vice President | Ken Beard       | <a href="mailto:vicepres@vfwdc.com">vicepres@vfwdc.com</a>   |
| Secretary      | Bruce Cremonesi | <a href="mailto:secretary@vfwdc.com">secretary@vfwdc.com</a> |
| Treasurer      | Tony Barbera    | <a href="mailto:treasurer@vfwdc.com">treasurer@vfwdc.com</a> |

## General Committee

|                      |                   |  |
|----------------------|-------------------|--|
| Trip Co-Ordinator    | Stuart Bowker     | <a href="mailto:trips@vfwdc.com">trips@vfwdc.com</a>       |
| Magazine Editor      | Ly Ho             | <a href="mailto:editor@vfwdc.com">editor@vfwdc.com</a>     |
| Association Delegate | David Bruinsma    | <a href="mailto:delegate@vfwdc.com">delegate@vfwdc.com</a> |
| General Committee    | Shane Dodman      |  |
| General Committee    | (position vacant) |  |

## Support Positions to Committee

|                  |                  |  |
|------------------|------------------|--|
| Web manager      | Ben Whitworth    | <a href="mailto:web@vfwdc.com">web@vfwdc.com</a>                 |
| Training officer | Phillip Griffith |  |
| Training officer | Ashley Martin    |  |
| Merchandise      | Carolyn Bruinsma | <a href="mailto:merchandise@vfwdc.com">merchandise@vfwdc.com</a> |

## Club Details

|   |  |
|---|--|
| Registered Name   | Victorian Four Wheel Drive Club                              |
| Registration No   | A002184F   |
| Correspondence  | PO Box 778 Dandenong VIC 3174                                |
| Email   | <a href="mailto:secretary@vfwdc.com">secretary@vfwdc.com</a> |
| Website   | <a href="http://www.vfwdc.com">www.vfwdc.com</a>             |
| The Victorian Four Wheel Drive Club is an affiliated club of <a href="http://www.fwdvictoria.org.au">Four Wheel Drive Victoria</a> - <a href="http://www.fwdvictoria.org.au">www.fwdvictoria.org.au</a> |  |

## CLUB MERCHANDISE FOR SALE

|                                   |         |                                 |         |
|-----------------------------------|---------|---------------------------------|---------|
| Club Polo Shirts                  | \$28.00 | Club Hoodie                     | \$54.00 |
| Club Polar Fleece Full Zip Jacket | \$48.00 | Club Sleeveless Reversible Vest | \$54.00 |
| Club Caps                         | \$15.00 | Club Bucket Hat                 | \$16.00 |
| Club Wide Brim Hat                | \$18.00 | Club Beanie                     | \$12.00 |
| Club Drivers Jacket (Coat)        | \$80.00 | VFWDC Windscreen stickers       |         |
|                                   |         | Small                           | \$6.00  |
|                                   |         | Large                           | \$8.00  |

We encourage all members to purchase a Club Polo shirt.

Email your order to [merchandise@vfwdc.com](mailto:merchandise@vfwdc.com). Please ensure you advise size required.



## PRESIDENT'S REPORT



Hi all,

Welcome to the VFWDC Free Wheeling magazine.

Our Christmas in July took place in the month just gone and it was an excellent event. We had a great turn out, almost too many to fit around the fire! Great food, great drink and great company, what more can you ask for in life. Big thanks to David and Carolyn for organising the event, great job, and thank you to Emily for being chief cook, and all those who helped out. The kids enjoyed a couple of movies on the big screen in one of the St. Annes function rooms, nice and cosy with the heater on I might add.

We also had a couple of snow trips in July. While there was probably about half the amount of snow we had last year there was plenty to play in and not too much to stop us from getting a lot further than we were able to last year. We not only played in the snow, the kids gave the toboggans a good work out, but we also got in some good 4wd'ing including a couple of river crossings. Take a look at the trip reports for the full story.

The August meeting will see our Annual General

Meeting (AGM) take place. At the AGM we review the year past and elect our committee for the upcoming year. I encourage all members to come along and have their say. Have a think about who you want to represent your club for the year ahead. If you would like to contribute to the direction your club takes please volunteer to be part of the committee.

You will find nomination forms at the end of this edition of the club magazine and they will also be available on the night. If you would like to nominate someone please have a chat to them and get their agreement or if you would like to be nominated please drum up a couple of members to support your nomination.

Bring on the AGM!

I hope to see all our members at the next general meeting and out on the tracks.

Ben Whitworth  
President

# MINUTES OF GENERAL MEETING

## July 2017

### Meeting started 8pm

Attendees - as per book

Apologies - as per book

### Minutes from June Meeting

Read and Accept

Accepted: David b

Second: Ly

### Correspondence from mins

Nil

### Incoming Correspondence

- Emails from prospective members
- Letter from Big 4 in Bendigo\
- Snow Trip Permit application.
- Emails to prospective members

### Treasurers Report

As per attachment in magazine.

Accept - Mick

Seconded - Sally H

### 4wd Vic

Nil

### General bizzo.

Ben

- Membership renewals due now
- Must have them done for the snow trip or fubar.
- Advertising and Forsale ads in magazine - if you have a business, or anything to sell in the club magazine speak with Ly
- Mandy and Scott had a boy - Lucas
- Next months meeting is AGM
- This months stuff

### 4wd Vic Report

Nil.

**Upcoming Club Trips** (*Trip forms down the back of the meeting on the bench*)

### Xmas in July - 8<sup>th</sup> and 9<sup>th</sup> July - St Annes Winery - Dave Bruinsma

- Dave talked about St Anne's winery
- Will have kids movies on and food and drink
- The feed will be Payella (fancy name for rice)
- Lots of booze samples and bottles.
- We will be following the very very soft fire rules.
- We can be there from Friday but you make your own arrangements.
- Caravans, swags, tents, etc.

### Snow trip - July 14<sup>th</sup> - 16<sup>th</sup>

- Discussion on the Snow trip
- Sam running top group
- Full and staying in a couple of huts
- Bruce running lower group
- Bruce discussed the requirements for the trip regarding permits, and safety
- Skipworth reserve
- Soft people staying in houses should make for awesome socializing.

### Cobaw trip - Steve Pitcher - 26-27 August

- Technical trip
- Lots of low range stuff
- 6 cars only.
- Campsite within the park for bout 6 cars.
- 10 min drive from Romsey so supplies are doable.
- Alcorn Track is a challenging track, so starting there on day 1 - look it up on Youtube

### Driver Training - sometime in October

## Beachport Robe trip November

Technical trip

Welcome to Eddi from All Sat

Coffee break

### Past Club Trips

Stuart mentioned we need some more trips, so if you have any ideas, please email them through to [committee@vfwdc.com](mailto:committee@vfwdc.com)

### Raffle drawn

- First prize - Andrew H - the Ram Mount.
- Second Prize - Dave B - Cable thingy
- Third Prize - Gary - Tiedowns
- Fourth Prize - Tristan -
- Fifth Prize - Cabley thingy

Meeting Closed

10pm



## LAST BARREL

### Last Barrel Wines

492 YARRAGON SOUTH ROAD

YARRAGON SOUTH

VIC 3823 AUSTRALIA

Web: [www.lastbarrelwines.com.au](http://www.lastbarrelwines.com.au)

(M): +61 (0)408 093 529

Export and domestic sales.

Tastings by appointment only.

# CLUB CALENDAR AT A GLANCE

| August       |             |  |               |              |
|--------------|-------------|--|---------------|--------------|
| 2nd          | Wed         | Annual General Meeting                           |               |              |
| 15th         | Tue         | Committee Meeting                                |               |              |
| 16th to 18th | Wed to Fri  | Cassilis Historic Area                           | Brett Nuske   | 0405 441 819 |
| 26th to 27th | Sat to Sun  | Cobaw State Forest                               | Steve Pitcher | 0421 205 529 |
| September    |             |  |               |              |
| 6th          | Wed         | General Meeting                                  |               |              |
| 19th         | Tue         | Committee Meeting                                |               |              |
| October      |             |  |               |              |
| 4th          | Wed         | General Meeting                                  |               |              |
| 11th         | Wed         | Proficiency Training—Theory                      | Ashley Martin | 0428 134 399 |
|              |             |  | Phil Griffith | 0419 865 472 |
| 14th to 15th | Sat to Sun  | Proficiency Training—Practical                   | Ashley Martin | 0428 134 399 |
|              |             |  | Phil Griffith | 0419 865 472 |
| 17th         | Tue         | Committee Meeting                                |               |              |
| November     |             |  |               |              |
| 1st          | Wed         | Aussie Disposals Dandenong South—Special Meeting |               |              |
| 3rd to 7th   | Fri to Tues | Beachport / Robe                                 | David         | 0417 747 860 |

## IMPORTANT

- If you wish to join us for dinner before the General Meeting, please book a spot at [Club Noble](#). Phone 9546 0653 and ask to join “Sally’s table” from the club. You must book **BEFORE** the Monday on the week of the meeting to avoid disappointment!
- Discount promotion code for the [National 4x4 Outdoors Show, Fishing & Boating Expo Melbourne](#): 4WDVIC (saving of \$5 off the adult ticket).



Members can advertise any four wheel drive or camping related items they wish to sell or buy.

Just email the editor, [editor@vfwdc.com](mailto:editor@vfwdc.com), with the following:

- 1. Description of the item
- 2. Price
- 3. Contact details
- 4. Photos (highly recommended)

FOR SALE: GU Patrol accessories

\$50, \$60

Ashley  
0428 134 399

Kaymar GU Patrol wheel carrier spacer bracket:  
Allows for larger diameter wheels such as 35's and incorporates a fixing for reversing light.

\$50

ARB GU Patrol dual battery tray

\$60





## FOR SALE: Cruiser parts

See below

[Ken Beard](#)

6 x Mickey Thompson MTZ tyres 285/75/16: 4 x tyres 12.5mm, 2 x tyres 10.5mm tread depth  
6 x Dynamic black steel rims suit 70 series v8 cruiser  
**\$1200 EC**

0427 333 035

5 x 100 series (IFS) OE original factory steel rims 8x16 inches  
**\$150 EC**

2 x snake racing wheel spacers 150/5  
**\$80 EC**

2 x OE original equipment 100 series torsion bars  
**\$80 EC**





## FOR SALE: Esky, roof top bag, swag

See below

[Sally](#)

0412 464 129

**Southern Cross Swag. \$900** Been seasoned, no leaks. Is only a year old. It has been used only 3 times. It is a nice comfy sturdy swag with lots of room. Queen size swag when set up: 1500x2300x950cm  
Queen size swag when rolled up: 1600x400cm

**Rhino Roof Top Bag. \$150** About 12 months old. Hardly used, in very good condition. It works well and keeps everything dry. Measurements: 1000x1200

**Esky \$100.** Measurements 720x425x515cm.



## FOR SALE: Free fire wood

FREE

[Gary](#)

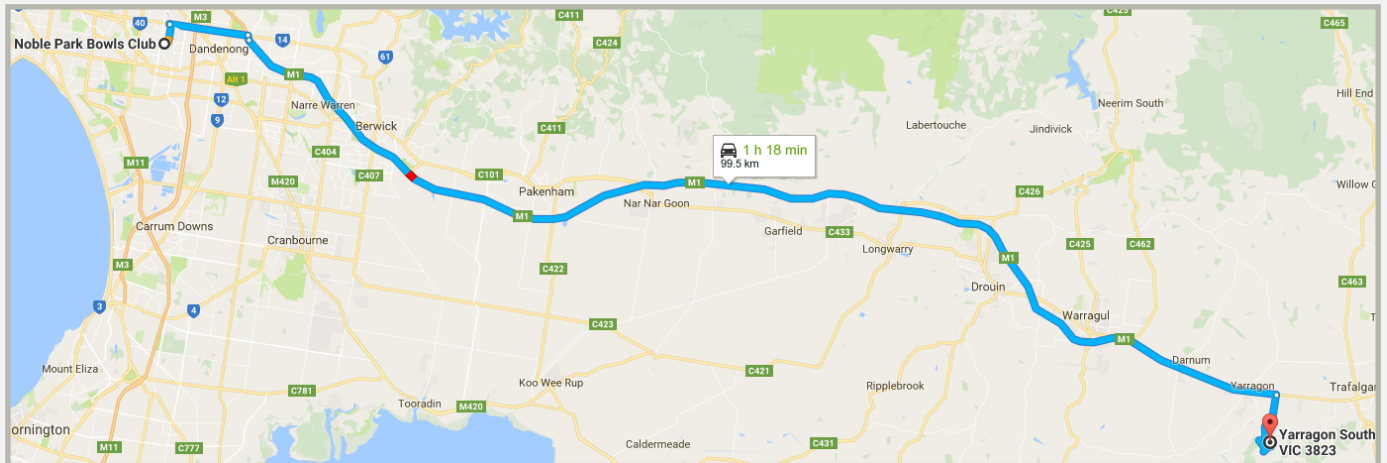
0408 093 529

Blackwood and Gum. Some dry, some are not.

Bring chainsaw and trailer.

I have trees coming down next week, and branches being trimmed also. There is wood on the ground also. Most of it needs cutting up and carting away. Current access is reasonably good.

Location: Yarragon South



## FOR SALE: Samsung CLP-415NW Colour Printer

\$50

[Stuart](#)

0428539157

The club's now retired colour printer. Works perfectly.

See the [full specs here](#)





# TREASURER'S REPORT

Bringing Four Wheel Drivers Together



Victorian Four Wheel Drive Club Inc  
www.vfwdc.com



## Treasurer's Report June 2017

|                     |   |                    |
|---------------------|---|--------------------|
| <u>Cheque A/C</u>   | Opening Balance as at 01/06/2017          | \$3,417.10         |
| Add:                | Membership Renewals                       | \$1060.00          |
|                     | Raffle Ticket Sales                       | \$88.60            |
|                     | Total Monies In:                          | \$1,148.60         |
| <u>Less:</u>        | Club Insurance                            | \$235.00           |
|                     | Petty Cash                                | \$26.95            |
|                     | Flowers (Scott & Mandy)                   | \$50.00            |
|                     | Total Monies Out:                         | \$311.95           |
|                     | Closing Balance as at 30/06/2017          | \$4,253.75         |
| <u>Term Deposit</u> | Opening Balance as at 01/06/2017          | \$6,363.69         |
|                     | Interest Paid                             | \$36.09            |
|                     | Closing Balance as at 30/06/2017          | \$6,399.78         |
| <u>Petty Cash</u>   | Opening Balance as at 01/06/2017          | \$150.00           |
|                     | Add: Cheque Account                       | \$26.95            |
|                     | Less: Catering                            | -\$26.95           |
|                     | Closing Balance as at 30/06/2017          | \$150.00           |
|                     | <b>Consolidated Closing Cash Position</b> | <b>\$10,803.53</b> |



# UPCOMING TRIPS

|   |   |
|---|---|
| DESTINATION                             | Cassilis Historia Area  |
| LEADER/CONTACT NO.                      | NAME: Brett Nuske<br>MOB: 0405 441 819  |
| DATE                                    | Wednesday 16th August to Friday 18th August   |
| MEETING PLACE / TIME                    | Dargo on Wednesday @10AM (can also arrive on the Tuesday night)   |
| GRADE                                   | WET: Medium<br>Dry: East/Medium   |
| TRIP ACTIVITY DETAILS                   | Starting from Dargo, travel northeast taking in the sights until reaching Cassilis Historic Area to see the historic mines and mining relics (may require some walks too see some of the sights). |
| VEHICLE LIMITS                          | MINIMUM: 2<br>MAXIMUM: 6  |
| APPROX KMS MEETING PLACE TO DESTINATION | 300km   |
| LAST AVAILABLE FUEL                     | Petrol: Dargo<br>Diesel: Dargo  |
| EQUIPMENT REQUIRED                      | Camping gear, food, water and basic recovery gear   |
| RADIO CHANNEL CB / UHF                  | UHF 12  |
| GOOGLE MAPS                             | <a href="#">See here</a>  |

|  |  |
|--|--|
| <b>DESTINATION</b>                                 | Cobaw State Forest   |
| <b>LEADER/CONTACT NO.</b>                          | NAME: Steve Pitcher<br>MOB: 0421 205 529   |
| <b>DATE</b>  | Sat 26/08/2017 - Sun 27/08/2017  |
| <b>MEETING PLACE / TIME</b>                        | BP Service Station 937 Calder Freeway (Cnr Holden Rd),<br>Calder Park (outbound side) for 9:30 am departure  |
| <b>GRADE</b>                                       | WET: Hard/Difficult (Double Black Diamond)<br>DRY: Harder/More Difficult   |
| <b>TRIP ACTIVITY DETAILS</b>                       | Explore Cobaw State Forrest. Attempt Alcorn Track first.<br>Most tracks are poorly maintained, challenging and technical<br>to drive. A spotter/passenger would be useful for this trip. |
| <b>VEHICLE LIMITS</b>                              | MINIMUM: 2<br>MAXIMUM: 6   |
| <b>APPROX KMS MEETING PLACE<br/>TO DESTINATION</b> | 70km   |
| <b>LAST AVAILABLE FUEL</b>                         | PETROL: BP Calder Park<br>DIESEL: BP Calder Park   |
| <b>DISTANCE BETWEEN SUPPLIES</b>                   | Approx 70kms   |
| <b>EQUIPMENT REQUIRED</b>                          | Quality AT or MT tyres with good vehicle clearance and re-<br>covery points (F&R), full recovery gear, winches an ad-<br>vantage. Camping overnight - must be self-sufficient.           |
| <b>MAPS REQUIRED</b>                               | Rooftop's Cowbaw State Forrest   |
| <b>RADIO CHANNEL CB / UHF</b>                      | UHF 12   |
| <b>GOOGLE MAPS</b>                                 | <a href="#">See here</a>   |

|  |  |
|--|--|
| <b>DESTINATION</b>                             | Proficiency Training<br>Little O'Tooles camping ground & surrounds   |
| <b>LEADER/CONTACT NO.</b>                      | Ashley Martin - 0428 134 399<br>Phil Griffith - 0419 865 472   |
| <b>DATE</b>                                    | Theory - Wednesday October 11th, 7.30pm start<br>Practical - Saturday October 14th to Sunday October 15th  |
| <b>MEETING PLACE / TIME</b>                    | Theory - Noble Park Football Club, Blue & Gold Room (above dining area)<br>Practical - BP Service Centre Officer (Princess Fwy) Friday 5pm<br>BP Service Centre Officer (Princess Fwy) Saturday 7.30am   |
| <b>GRADE</b>                                   | WET: Easy/Medium<br>DRY: Easy/Medium   |
| <b>TRIP ACTIVITY DETAILS</b>                   | <p>The Club encourages all members to participate in a proficiency course to ensure the basic fundamentals of 4 wheel driving are gained.</p> <p>Theory provides an overview of the tread lightly principals, vehicles dynamics and functions, tackling various terrains along with other subjects. This provides the back ground for the practical weekend.</p> <p>Practical we run through individual vehicles and differences, basic recovery equipment and recap some of the theory (including home work :)). We then begin the practical side running through several techniques to ensure safe vehicle recovery when in difficult situations. Once all participants are confident with these we hit the tracks to putt all the theory into practice.</p> <p>Sunday will be a leisurely start then we traverse a number of tracks which allow you to become familiar with your vehicles capabilities and gain further confidence. We should be finished by 2 o'clock arriving back to Melbourne around 4.</p> <p>As with past participants the weekend provides confidence to safely 4WD either with the club or friends.</p> |
| <b>VEHICLE LIMITS</b>                          | MINIMUM: 4<br>MAXIMUM: 8   |
| <b>APPROX KMS MEETING PLACE TO DESTINATION</b> | 300km's approximately  |
| <b>LAST AVAILABLE FUEL</b>                     | PETROL, LPG, DIESEL: Moe<br>(please have full tank of fuel before leaving meeting place)   |
| <b>DISTANCE BETWEEN SUPPLIES</b>               | 200kms   |
| <b>EQUIPMENT REQUIRED</b>                      | Theory - pen and concentration<br>Practical—you will need to be self-sufficient for camping and have your brain switched on.   |
| <b>MAPS REQUIRED</b>                           | Rooftop Walhalla / Woods Point   |
| <b>RADIO CHANNEL CB / UHF</b>                  | UHF 12   |
| <b>GOOGLE MAPS</b>                             | <a href="#">See here</a>   |

|  |   |
|--|---|
| <b>DESTINATION</b>                             | Beachport / Robe - 2017   |
| <b>LEADER/CONTACT NO.</b>                      | NAME: David<br>MOB: 0417 747 860  |
| <b>DATE</b>                                    | Melbourne Cup Weekend 2017<br>Friday 3rd to Tuesday 7th (longer if you wish)  |
| <b>MEETING PLACE / TIME</b>                    | TBA - Depends on who is coming, and respective departure times  |
| <b>GRADE</b>                                   | WET: Medium<br>DRY: harder if the sand if Dry.  |
| <b>TRIP ACTIVITY DETAILS</b>                   | <p>I plan to leave very early on the Friday morning from Berwick at approx. 6am to avoid the worst of the peak morning traffic, setting up camp early afternoon.</p> <p>Hopefully arriving to set up at the caravan park in Beachport, and then spend family time on the beach (sunning, fishing, swimming) with opportunities for group drives up the beach or for individual family activities whenever and however you want.</p> <p>BIG Sunday Roast (if we can have the camp fire). If we are lucky the fire ban doesn't start until after Cup Weekend. But we got caught out last year, so no fire.</p> <p>Intending to pack up on the Tuesday morning and head back to Melbourne. Some members usually stay the whole week.</p> |
| <b>VEHICLE LIMITS</b>                          | MINIMUM: 1<br>MAXIMUM: 10 +   |
| <b>APPROX KMS MEETING PLACE TO DESTINATION</b> | Approx. 550km to Beachport from Melbourne CBD   |
| <b>LAST AVAILABLE FUEL</b>                     | PETROL: Every major town<br>DIESEL: Every major town  |
| <b>DISTANCE BETWEEN SUPPLIES</b>               | Every major town  |
| <b>EQUIPMENT REQUIRED</b>                      | All Recover gear - Max Trax if you have them<br>Self Sufficient for all camping gear (in a caravan park)  |
| <b>MAPS REQUIRED</b>                           | Normal GPS to get to Beachport<br>Beach track maps are available at Beachport   |
| <b>RADIO CHANNEL CB / UHF</b>                  | UHF 12  |
| <b>GOOGLE MAPS</b>                             | <a href="#">See here</a>  |



### Recovery shackles test

In issue #38 of [Unsealed 4x4](#), they tested the breaking point of various types of recovery shackles: unrated hardware store shackle (crap, don't ever use it), metal rated shackle and soft shackle (made out of plasma rope).

[Read and watch the full article](#) to see how they were all tested them and results. Everyone should have rated shackles in their recovery bag. Having a few soft shackles can't hurt either considering they are light weight and pack small.



**RECOVERY SHACKLES**

**RATED SHACKLES VS SOFT SHACKLES  
VS UNRATED SHACKLES**

The lessons we learnt finding the best and safest shackles for four-wheel drivers!

Every four-wheel driver owns shackles; and if you don't, go buy some after reading this article. Be they the shackles that came in a recovery kit, a pair of newfangled soft shackles or even those flimsy hardware-store shackles clunking around on the back of your towbar. So we all know what they are, what they do and what they look like. But do we know what happens to them when they are pushed to their limits, or how much force it takes to physically break them? Well the good news is you are about to find out. And while I hate to get all click-baity on you, the results will genuinely shock you.

 EVAN SPENCE

77-78/284

UNSEALED4X4.COM.AU

# COMMITTEE DUTIES

As it is coming close to the time for the Annual General Meeting (in August), the committee has decided to add the basic descriptions of the duties accepted from the Executive Committee positions.

## President

- The Presidents role is a voted Committee position and it is the Presidents responsibility to be fully versed with the Club Rules
- Attendance of general meetings making sure meetings are held in accordance with the requirements as specified in the Constitution
- Draw up an agenda for General Meetings and ensure meeting is run in a structured manor.
- Lead the meeting through the agenda, keeping discussion relevant, decision making clear and encouraging member participation when required
- Appoint general committee roles and delegate duties to the committee members
- Make sure Committee Meetings are held in accordance with the requirements as specified in the Club Rules
- Draw up an agenda for Committee Meetings and ensure meeting is run in a structured manor
- Write monthly Presidents report for the newsletter to report relevant information to members
- Attend Four Wheel Drive Victoria president meetings when required
- Oversee and assist in resolving any members disagreements
- Welcoming new members or visitors at general meetings

## Immediate Past President

- This is an office bearers position and requires the incumbent to attend all General Meetings and occasional other meetings.
- The incumbent in this position, as it is not an elected position, does not hold any portfolios.
- The incumbent is to be a source of historical advice and information to the newly elected Executive Committee.
- The position has full voting rights similar to those of the elected Committee members.

## Vice President

- The Vice Presidents role is a voted Committee position and it is the Vice Presidents responsibility to be fully versed with the Club Rules.
- To convene and run orderly meetings in accordance to the Clubs Constitution in the event of the President is absent
- To organise guest speakers for each meeting and be responsible for providing the necessary support, assistance and fellowship to ensure that their presentation is of the highest quality and they leave our meeting with a deep respect for the organisation they have just visited. Furthermore, to introduce those guest speakers to the meeting and move an effective vote of thanks for their presentation.
- Assist in all necessary aspects of administration of the Club 20 Official Newsletter of the Victorian Four Wheel Drive Club Inc

## Secretary's Duties

- The Secretary's role is a voted Committee position and it is the Secretary's responsibility to be fully versed with the Club Rules.
- Collect the club mail from the club PO Box (778) at Dandenong Plaza Shopping Centre prior to the General Meeting.
- Attend the General Meeting ensuring that The Attendance, Apologies and Visitors books are available for members / visitors to sign in
- Take the minutes of the General Meeting
- Present the incoming and outgoing correspondence at the General Meeting
- Type up the minutes noting number of attendees, apologies and visitors
- Attend the committee meeting
- File correspondence in and minutes of the general meeting
- Attend to any outgoing correspondence as determined by the committee
- Ensure new member kits are up to date and available as required
- Maintain the membership list
- Manage membership cards for current year ensuring that they are signed
- Attend to annual duties, fill out the Committee Details and Membership numbers and hand to the Treasurer to return to the Association with payment

## Treasurer

- The Treasurer's role is a voted Committee position and it is the Treasurer's responsibility to be fully versed with the Club Rules.
- To receive all new member application, and member renewal forms and monies and issue receipts Deposit all monies received into club bank account (from membership fees, club raffles, sales of merchandise etc.
- Keep a record of the accounts—which can be made available by request of any club member
- Prepare a monthly financial status report for the General Meetings
- Prepare the AGM report with full annual financials, which will also include president and trip coordinators reports.

## **Trip Coordinator**

- The Trip coordinator is appointed by the committee from voted General Committee members
- Ensure attendance to each Club General Meeting fully prepared with relevant information.
- If unable to attend it is the Trip Coordinators duty to ensure another committee member has the Trip folder with the up to date information for the Club Meeting
- Ensure attendance to all Club Committee Meetings
- Be up to date with the Trip Leaders Guidelines as specified by the Adventure Activity Standards and FWDV (copies are in the front of the binder)
- Ensure all trip information is correctly recorded in the Trips binder
- Ensure the Trip Information Forms are up to date for each meeting.
- Ensure copies of other relevant forms are available if or when needed (Track survey reports, Accident Survey Form, Trip Incident form, Personal Information forms, Trip rating information)
- Ensure all TDF (Trip Data Forms) are filled in correctly and a copy is passed onto the Editor
- Liaise with the Editor and follow up any trip reports that haven't been submitted

## **Association Representative**

- The Association Representative is appointed by the committee from voted General Committee members
- To attend all Association meetings with the President, and to report back to committee and also the General meetings with all items pertaining to the Victorian Four Wheel Drive Association.

## **Editor**

- The Editor is appointed by the committee from voted General Committee members
- Maintain club newsletter and have it ready for publication before the general meeting each month.

## **General Committee**

- Up to 5 General Committee positions available and are voted Committee positions.
- General Committee members may be appointed to positions as outline above.
- General Committee members not given a specific portfolio support the committee as needed.

## **Web Manager**

- The Web Manager is a support position appointed by the committee.
- Maintain the club website, email mailboxes and mailing lists.

## **Merchandise Manager**

- The Merchandise Manager is a support position appointed by the committee.
- Maintain club merchandise stock and replenish as necessary
- Make merchandise available to club members at meetings



## **VICTORIAN FOUR WHEEL DRIVE CLUB INC**

**Nomination for Election to the Committee of Management – 2017/2018**

I.....Signed:.....

Nominate.....for the position of

.....

I.....Signed:.....

Second the nomination for election to the Committee of Management.

.....

I.....Signed: .....

Of.....

Hereby accept the nomination for election to the Committee of Management  
of the Victorian Four Wheel Drive Club Inc for the position of

.....

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# AUGUST ANNUAL GENERAL MEETING 2016

**Members** as Per Book

**Visitors** as Per Book

**Apologies** as Per book

Steve Pitcher opened with an explanation of the nights proceedings.

## **Presidents Report:**

Dave opened up with a thanks to Amanda for taking on the magazine last year and the great job she did.

Which was well accepted.

## **Treasurers:**

Tony gave the treasurers report.

Figures as per attachment. No questions from the members on the treasurers report.

## **General minutes from AGM 2015**

No questions or matters arising

**Accept:** Maree

**Second:** Andre

At this point Steve declared all positions vacant.

## **Positions:**

- President: Vacant
- Vice President: Vacant
- Treasurer: Tony Barbera - Returning Treasurer.
- Secretary: Bruce Cremonesi - Returns as Secretary.
- Trips: Stuart Bowker - Returns as Trips
- Web: Ben Whitworth Returns as Web
- Merchandise: Caroline B Returns as Merch.

## **Driver Training:**

- Phil Griffith
- Ashley Martin
- John Partridge

## **General Committee:**

1. Shane Dodman
2. Vacant.

**Meeting Closed at 9.30pm**